

May 1997

ADVANTAGE

BUSINESS COMPUTER SYSTEMS

(903)636-5200 Fax (903) 636-4674

ADVANTAGE ACADEMY

97 SUMMER SESSION

The summer session will be held at the
Advantage Corporate Offices

in

Big Sandy, Texas

June 16-21, 1997

Monday	Report Generator Class
Tuesday	General Ledger/Payroll/EOM
Wednesday	Accounts Receivable/Accounts Payable/EOD
Thursday	Inventory Control/Purchasing
Friday	Purchasing/Point of Sale
Saturday	Miscellaneous Seminars

The building is shaping up and we are ready to move forward with our plans for the summer session of the Advantage Academy. How about you? Are you ready to move forward toward learning more about your Advantage System? If you have never been to an Advantage Academy or you haven't been in recent years, you will find a wealth of information will be at your disposal at the summer session.

Whether looking for further instruction on routine procedures or looking to start using additional features you have not yet implemented, the summer session is sure to benefit you. Seven days of classes and as promised...at no charge to all Advantage users and their employees.

Due to the addition of so many new features being offered in the Advantage System, we have had to add an additional day to the schedule. We will also give you sneak previews of the July release of the Database Version. All kinds of new and improved features have been added to the July release and as always, all of those features are yours at no charge.

Package it all up and you'll see that the Advantage team is working hard to provide you continued value for your support dollar. Come join us in June at the Advantage Corporate offices.

Newsletter

P O Box 421
Big Sandy, Tx 75755-0421

Inside News.....

Employee Time Management Package...

ABCS Web Page...

Home Pages...

Imagit Package...

SystemAdministration Class...

Report Generator Class...

Accounting Session...

Database Training Session...

Conversion Class...

'97 Summer Session of the Advantage Academy

SATURDAY JUNE 21 *Miscellaneous Seminars*

To accommodate all of the newer packages available in the current and upcoming July release, we have scheduled smaller class seminars for your selection. Scattered throughout the day, you will be able to pick the seminars you want to attend from the following offerings:

Basic to Database Conversion

If you plan to convert to the Database version this year, you need to attend this seminar. Along with a question and answer session, you will learn each step of the conversion process. What will convert. What work you can expect to do. What you can do in preparation. What hardware upgrades you may need. All of these questions can be answered during this seminar.

Do It Yourself Hardware Tips

Adding a new harddrive, changing out a tape drive, adding more memory, cleaning equipment, learn how to do it yourself and save a service call.

Electronic Purchasing

Learn how to setup and use electronic purchasing and it's multifaceted features. Wondering how the catalog works? Want to download changes in cost, order multiples, prices, etc? Learn how you can maximize the use of your purchasing vendor communication.

IC Verify

Interested in setting up card swipes and automated processing of credit card charges? This seminar will cover setup and use of the third party software package.

Imagit- Optic Disk Storage

Put the document on the scanner, press the hot key and you have stored a permanent image of the invoice with the customer's signature and all for quick future reference. What to prove it? Hit the hot key and view the image. That quick! A/P vendor invoices, freight slips, receiving documents, ROA checks, credit card slips, and more can be stored in a moment. Looking forward to the days of less paper? This is the direction you will want to be considering.

Payroll ACH

A popular option with employees, if supported by your bank, payroll checks can be automatically deposited to their accounts. Learn how to configure your employees and the company information for this time saving feature.

Rental Package

Alot of interest has been expressed in this new package. Do you rent or loan out items? How about labor? There are some exciting new options for dealing with non-stocking types of sales items. Complete with a reservation system and deposit setup, the rental package is available on the July release.

System Administration

This seminar should be taken by at least two people at your store. Activating an update, doing your rootboots, creating a monthend area, clear EOD logs, cleaning your equipment, etc. are all required skills needed of your computer staff. Protect your equipment and your data. Know these procedures.

Considering an Employee Time Management Package?

Consider this! The employee time management tools you need to better manage your staff are available to all Advantage users at no additional charge. Start looking forward to the July release of the Database Version, because in it you will find an employee scheduler, a schedule graph, additional timeclock codes to track paid and unpaid time, timeclock history and code reports, and a comparative report showing the variances between work schedule and actual hours worked.

How long are the breaks your employees are taking? What were the dates that employee took for vacation? How many illness days have you paid out this year? Is that employee consistently taking longer and scheduled lunch breaks? Are they always late to work? Have I covered the shifts adequately? All of these questions and more can be answered with the employee time management reports.

Employee Scheduler

Each employee's schedule can be quickly created using replication tools for up to 31 days at a time. Schedule everything from days off to vacation days, holiday days and lunch breaks.

Schedule Management Graph

Graphed for a visually pleasing perspective, the schedule management graph will show coverage for the requested period of time.

Time Clock Comparative Report

Compare the hours worked against the hours scheduled for insight into employee work habits and lost labor. Employees taking extra long lunch hours? How about habitually late to work? This report can quickly confirm some of those nagging suspicions.

Time Clock History & Code Report

How deep must you dig to find the dates the employee took for vacation this year? Eliminate the shuffling and the dependence on the paper trail. At a moments notice, run this report and know whatever you want to know about hours worked, holidays paid, illness days paid, breaks taken, days off, etc.

Additional Time Clock Codes

Providing two types of codes to track daily activity, the time clock is your audit trail for each employee's work history. Each day may be coded as regular pay, holiday pay, illness pay, or user define codes. The system knows how to pay, appropriately. In addition, it will update the employee record of each pay type.

A second code will allow you to define valid reasons for punching out prior to the end of the day. When defining the codes, the user may indicate whether the reason would allow the user to be paid for that time out or not. In other words, you may now track everytime your employee is not working and for how long. Breaks are generally paid, but wouldn't it be nice to know how long and how often those breaks are?

View Time Clock Entries

Are they in or out? Gone to lunch or just on break? The view option of the time clock provides at a glance the in and out status of each employee. In addition, a hot key will allow you to view their current time clock. No more searching, asking or wondering. View it!

Come Browse Awhile!

The ABCS web page is up and taking shape. We've been having some fun with it, adding pictures, graphics, company information, etc. But, the unexpected surprise has been it's usefulness in transmitting files, sending updates across the continents and telnetting into user's systems. Exploring the options has proven to be enlightening and beneficial to us and our users. Consider the possibilities of time savings in offering on line software support, updates, documentations, etc. That's where we are headed. How about you?

Web Page Design

With words such as "Telnet", "TFP" and "World Wide Web" becoming part of everyday conversation, people are scrambling to secure their place in the ever growing network of information. Internet Service Providers (ISP) are springing up everywhere.

**WEB PAGE
SITES AT
\$9.95
PER MONTH**

***Want to sell the world something?**

***How about tell the world about your company?**

***Like the idea of on-line support?**

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YOU WANT A HOME PAGE ON THE INTERNET

Not only can we provide a site for your home page, we can help you program your page design. Take advantage of our incredibly low programming rates and you'll be up on the Internet in no time. Check it out.

We offer:

- *Custom page layouts**
- *Variety of designer backgrounds and fonts**
- *Custom graphics**
- *Scanner images**

\$47.50 Per Hour

and much, much more!

For more information, contact Phillip Beavers, the Advantage Webmaster to begin your into the world wide web.